

# Aetna Summit

## Handbook (The details)

For plans starting on or after 1 April 2018

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# Before you join us

## 1 Introduction

Your **plan documents** detail what **we** do and don't cover under your **plan**, as well as giving **you** important information about the terms and conditions of your **plan**. Please read this information carefully to make sure **you're** completely satisfied with the cover **we're** providing. If **you** have any questions, please contact **us** and **we'll** be more than happy to help.

**We** don't guarantee that your **plan** meets personal tax requirements and/or the visa and/or social health care requirements of the country **you're** residing in. It's your **plan sponsor's** responsibility to ensure that any **plan** it chooses meets your needs.

If your **area of cover** is Area 1, **you're** a citizen of the United States (US) and **you** spend more than 183 days in aggregate in the US in any one **plan year**, (i) **we** may cancel your cover, and (ii) **you** may be required to buy an ACA compliant **plan** or face US tax penalties.

If coverage provided by your **plan** violates or will violate any United States (US), United Nations (UN), European Union (EU) or other applicable economic trade sanctions, the coverage is immediately considered invalid. For example, Aetna companies cannot make payments or reimburse for health care or other claims or services if it violates a financial sanction regulation. This includes sanctions related to a blocked person or entity, or a country under sanction by the US, unless permitted under a valid written Office of Foreign Asset Control (OFAC) license. For more information on OFAC, visit [www.treasury.gov/resourcecenter/sanctions/Pages/default.aspx](http://www.treasury.gov/resourcecenter/sanctions/Pages/default.aspx).

Cover is subject to legal or regulatory requirements, depending on your nationality and **country of residence**.

### Important information

Section 25(5) of the Insurance Act (Cap 142) requires that **you** disclose fully and faithfully in your application for cover, any information or facts which **you** know or ought to know, otherwise **you** may receive nothing from the **plan**.

## 2 Eligibility

### Main member

To be eligible for the **plan sponsor** to add **you** as a **main member** to this **plan**, **you** must:

- be an **employee** of the **plan sponsor**, or if **we** agree, an **employee** of a company that is part of the same corporate group as the **plan sponsor**;
- be a certain level of seniority or be in a certain location that the **plan sponsor** has chosen and that **we** have agreed, if the **plan sponsor** does not want to include all **employees** on its **plan**,
- be aged 18-64 inclusive at your **date of joining**. If **you're** aged over 64 at your **date of joining** **you** may also be eligible; **we** will need to ask **you** some medical questions in order to decide if **we** can include **you** and on what terms; and
- not be a citizen of the US who resides in the US.

Your **plan sponsor** may add a **main member** to this **plan** within 30 days of the proposed **main member** meeting the above criteria. At any other time, **we** will need to ask the proposed **main member** questions in order to decide if **we** can include them and on what terms.

### Dependants

If a **main member** wishes to include a **dependant** on their **plan**, they must be the **main member's**:

- Spouse or **partner**;
- Unmarried child, stepchild or legally adopted child under the age of 18; or
- Unmarried child, stepchild or legally adopted child aged 18 to 26 who is in continuous full-time education. **We** may need written proof from the educational facility where they are enrolled.

Your **plan sponsor** may add a **dependant** to your **plan** at any time. However, **we** may need to ask them some questions in order to decide if **we** can include them and on what terms if:

- **you** want to add them more than 30 days after the relevant **main member's start date**;
- for a child, **you** want to add them more than 30 days after their birth or legal adoption; or
- for a spouse or **partner**, they are aged over 64 at their proposed **date of joining**.

**We'll** apply the same **benefits** to **main members** and their **dependants** on your **plan**, subject to legal or regulatory requirements.

### Add-on plans

Our **add-on plans** have additional eligibility criteria – **you'll** find more details in the applicable **Benefits Schedule**.

## 3 Joining the plan

Your **plan sponsor** must contact **us** to add a **main member** to this **plan**. **We** won't be able to add the proposed **main member** until **we** receive all relevant information about them from the **plan sponsor**.

Your **plan sponsor** will tell the **main member** their future **start date**, which will also be shown on the **main member's Certificate of Insurance**. **We're** unable to backdate any cover.

**We'll** send the **main member** Member ID cards for each **member**. Note that **we** may charge **you** or the **plan sponsor** an administration fee to replace any **plan documents** or Member ID card. **You** can access your **Certificate of Insurance** and other **plan documents** through your **Health Hub**.

## 4 Provider access

We have two provider access options; Open Access and Singapore Raffles.

The **plan sponsor** has selected a provider access option for your **Aetna Summit plan**. This option will apply throughout the **plan year**.

Your chosen option is shown on your **Certificate of Insurance** and **Member ID card**.

For more information on provider access, please see below or contact **us** if **you** have any further questions.

### Open access

Gives **you** access to any medical provider of your choice within your **area of cover**.

### Singapore Raffles

- **Within Singapore**

Gives **you** access to Raffles Hospital, Raffles Medical Clinic, Raffles Specialists, Singapore Government Restructured Hospitals and Singapore Government Restructured Medical Centers. This provider access condition applies to all **treatment** related **benefits**, except for **dental treatment**, optical care, wellness, as well as **outpatient** podiatry, osteopathic, chiropractic, ayurvedic and homeopathic **treatments**.

**Treatment** in Singapore Raffles must be received on a direct billing basis. If **you** pay directly to the providers within the Singapore Raffles access option, **we** won't be able to consider any **claims** or reimburse **you**.

For consultation and **treatment** with a specialist in Government and Restructured Hospitals and Medical Centers\* **you**'ll need to pay for **outpatient treatment** first and then seek reimbursement from **us**. Your **claim** will be assessed under the terms and conditions of your **plan** when **we** receive it. **We**'ll facilitate the issuance of Guarantee of payment for **inpatient** or **daycare treatment**.

If your **medical condition** is an **emergency** and **you** receive **treatment** at the Accident and Emergency department of a **hospital**, **you** can access any medical provider of your choice. If **you** visit a provider outside the Singapore Raffles access option, **you**'ll need to pay and then seek reimbursement from **us**. Your **claim** will be assessed under the terms and conditions of your **plan** when **we** receive it.

- **Outside Singapore**

Gives **you** access to any medical provider of your choice within your **area of cover**.

When receiving **treatment** within any provider access option, **you** or your **personal representative** must still request **preauthorisation** in line with the details given in your **Benefits Schedule** and in the 'Claims' section of this Handbook.

\* Government Restructured Hospitals and Medical Centers comprise the following: Alexandra Hospital, Changi General Hospital, Ng Teng Fong General hospital, National University Hospital, Khoo Teck Phua Hospital, Singapore General Hospital, Tan Tock Seng hospital, KK Women's and Children's Hospital, National Heart Centre, Singapore National Eye Centre, National Cancer Centre, National Skin Centre, National Neuroscience Institute, Singapore community hospitals, Communicable Disease Centre, Institute of Mental Health and Jurong Medical Centre, the list above is last updated in October 2015 and subject to changes mandated by Ministry of Health Singapore without prior notice.

## 5 Plan benefits and currencies

The **plan sponsor** has chosen your **plan level** and **benefits**, including any **add-on plans**, details of which **you** can find in this Handbook, the relevant **Benefits Schedule(s)** and your **Certificate of Insurance**. Your **Certificate of Insurance** will also show any special terms applicable to **you**.

If your **Benefits Schedule(s)** shows more than one currency, the **benefit** limits shown in the same currency as your **plan** (set out in your **Certificate of Insurance**) will apply.

## 6 Pre-existing medical conditions

### Moratorium

If your **Certificate of Insurance** shows that your **underwriting** terms are **moratorium** or **CTT previously MORI**, this means your **claim** will not be paid if it's relating to a **pre-existing medical condition** should one or more of the following have applied within the 24-month period before your **date of joining** (or the date shown in the special terms section of your **Certificate of Insurance**):

- it could be reasonably foreseen that the **medical condition** would occur after your **start date**,
- the condition clearly showed itself,
- **you** had signs or symptoms of the condition,
- **you** asked for advice about the condition,
- **you** received **treatment** for the condition, or
- to the best of your knowledge, **you** were aware you had the condition.

Once **you**'ve completed a continuous 24-month period after your **date of joining** **we** may cover your **pre-existing medical condition** provided **you**'ve not had symptoms, needed or received **treatment**, medication, a special diet or advice, or had any other indications of the condition.

### Full Medical Underwriting

If your **Certificate of Insurance** shows that your **underwriting** terms are **Full Medical Underwriting** or **CTT previously FMU**, **we** will not pay a **claim** relating to a **medical condition** or symptom that **you** were aware of before your **date of joining** unless **you** told **us** about it during the application for your **plan** and your **Certificate of Insurance** doesn't show an exclusion for that **medical condition**.

### Medical History Disregarded

**We** will cover your **pre-existing medical conditions**, subject to the **benefits**, terms and conditions of your **plan**.

## 7 Clinical policy bulletins

For information on how we classify certain **treatments** and services, visit [aetna.com/health-care-professionals/clinicalpolicy-bulletins.html](https://aetna.com/health-care-professionals/clinicalpolicy-bulletins.html). Our clinical policy bulletins (CPBs) are based on objective and credible sources, including scientific literature, guidelines, consensus statements and expert opinions. They're not a description of cover or confirmation that we cover these **treatments**, services or costs under your **plan**. If there's a discrepancy between a CPB and your plan, your **plan** terms will apply.

## 8 Help us prevent fraud

Fraud is a crime and health care fraud increases **premiums** for our customers. With your help, we'll do our utmost to detect and eliminate it.

Health care fraud includes:

- giving false or misleading information to get insurance or a **premium** reduction,
- claiming for **treatments** or services that **you** haven't received,
- altering or amending invoices or bills,
- giving a false diagnosis,
- claiming from more than one insurer for the same **treatment** or service, or
- using somebody else's insurance to get **treatment** or services.

### How you can help protect yourself and keep premiums down

There are simple steps **you** can take to protect yourself from health care fraud, including:

- comparing invoices with your records, checking dates are correct and that **you** received the **treatments** or services shown,
- asking questions if there's anything **you**'re unsure about, don't understand, expect or recognise,

- keeping in touch with **us** when **you**'ve made a **claim**,
- letting **us** know if **you**'re concerned your doctor is giving you unsuitable **treatment**,
- filling in claim forms carefully,
- looking after your insurance details and documents and keeping copies of any correspondence,
- making sure **you** understand any documents before **you** sign them, and
- reporting suspected fraud to **us**.

### We work closely with others to prevent fraud

We're committed to protecting **you** against fraud and also have statutory responsibilities to prevent our products from being used for financial crime. We work with other bodies such as international insurance bodies, international police, investigative agencies, regulatory bodies, legal agencies, and government departments to do this.

### If you suspect fraud

Call our confidential Fraud and Investigation line immediately at +44-(0)1252-896-383 or email [IGUKfraudgovernance@aetna.com](mailto:IGUKfraudgovernance@aetna.com).

# While you're with us

## 9 Adding and removing dependants

Your **plan sponsor** must contact us to add each person who a **main member** wishes to include on their **plan** as a **dependant** (and who we agree meets the 'dependant' eligibility criteria described in this Handbook). We won't be able to add them until we receive all relevant documents and information about them that we request.

Cover will start on the future date we agree with your **plan sponsor**. If on the date the **plan sponsor** contacts us to add a proposed **member** as a **dependant**, they're less than 31 days old and we have covered one of their parents for a continuous period of at least 12 months, we'll add them as a **dependant** to your **plan** with effect from their date of birth, regardless of their health. The **plan sponsor** and/or the **main member** will not need to complete an application form, and it is the **plan sponsor's** responsibility to disclose to us any material circumstance that would influence our judgement as to whether to add the proposed **member**.

The terms of the **main member's plan** will apply to the added **dependant**. Once we've accepted a proposed **dependant**, we'll send the **main member** the new **Member ID card** and an updated **Certificate of Insurance**.

## 10 Removing a member

A **main member** should contact their **plan sponsor** in advance to request the removal of a **dependant** from your **plan**, we'll remove the **dependant** on the future date the **plan sponsor** requests, and we'll send the **main member** a revised **Certificate of Insurance**.

The **plan sponsor** can remove **members** from your **plan** at any time.

We can remove **you** from your **plan** and notify your **plan sponsor** if:

- **you** no longer meet the eligibility criteria set out in the eligibility section of this Handbook; or
- **you** make a false or fraudulent claim.

If the **plan sponsor**, or **we**, remove a **main member** from the **plan**, we will also remove all of their **dependants**. The **plan sponsor** will let **you** know if they, or **we**, are planning to remove **you** and what your **end date** will be.

The **plan sponsor** is responsible for ensuring that the removed **member** deletes or destroys his or her **Certificates of Insurance** and **Member ID cards** on or by that **member's end date**. If a **member** the **plan sponsor** has removed obtains **treatment** after that **member's end date** that we've paid for, we have the right to recover the full amount of the **claim** from the **plan sponsor** or that **member**.

## 11 Plan cancellation

Your **plan sponsor** will let **you** know if they are planning to cancel your **plan** and what your **end date** will be.

**You** won't be able to make a **claim** for any costs incurred after the **end date**.

The **plan sponsor** is responsible for ensuring that all **members** delete or destroy his or her **Certificates of Insurance** and **Member ID cards** on or by that **member's end date**. If a **member** obtains **treatment** after that **member's end date** that we've paid for, we have the right to recover the full amount of the **claim** from the **plan sponsor** or that **member**.

## 12 Plan renewal

This **plan** is an annual contract. If your **plan sponsor** renews your **plan** we'll send the **main member** the new **plan documents** and **Member ID card** which will apply from the **plan renewal date**.

If a **main member's** child is no longer eligible as a **dependant** at the **plan renewal date**, that child can apply for their own Aetna individual **plan**. As long as there is no break in their cover with us, we may continue the terms of their previous **plan**.

## 13 Claims

Should **you** have any questions concerning your **claim**, please contact our Member Services Team:

By telephone toll free on 1-800-723-1241 or by landline on +65-6701-6912.

By fax on +65-6593-8501.

Or by e-mail at [AsiaPacServices@aetna.com](mailto:AsiaPacServices@aetna.com).

We may record calls for monitoring and training purposes.

If **you** don't know the correct dialling code to use, **you** can refer to [www.business.att.com/bt/access.jsp](http://www.business.att.com/bt/access.jsp) to find the number for the country **you're** dialling from. When prompted during the call, please enter the access code 855-491-9160 and follow the instructions.

If **you're** calling from a country not included in the above link, then **you** can call collect or direct on +65-6701-6912. To call collect **you** must contact the telephone operator in the country **you're** calling from and ask to make a collect call to +65-6701-6912. The operator should then connect **you** to our international helpline at no charge to **you**.

### What can you claim for?

Only qualified **medical practitioners, specialists, nurses or therapists** with the aim of curing or substantially relieving your **medical condition** must treat **you**. Only psychiatrists or qualified and registered psychotherapists or psychoanalysts may give **you** psychiatric **treatment**, and only a **medical practitioner or specialist** can refer **you** for physiotherapy, podiatry, osteopathic and chiropractic **treatment**.

If the **medical practitioners, specialists, nurses or therapists** refer **you** for further **diagnostic tests and procedures or treatment**, **you** must start **treatment** within 90 days of the referral date for us to be able to pay your costs.

**You** must tell us about a **claim** within 180 days of receiving the **treatment** or services. If **you** leave it longer, we may not be able to reimburse **you**.

We'll only pay reasonable costs for **claims**. Reasonable costs are the average cost of **treatment**, expertise or services given by similar types of medical provider within the same country or geographical region, based on our knowledge and experience.

We'll pay for **hospital** accommodation (including meals) up to the cost of a standard single room with a private bathroom.

If **you** incur costs above the limits shown in your **Benefits Schedule** or **you** use a **visiting doctor** whose costs are higher than those of a medical facility's **in-house doctor** instead, **you'll** have to pay the difference.

## What you need to know when claiming

**You** must show your **Member ID card** to the medical provider when **you** go for **preauthorised inpatient treatment** or **daycare treatment** (please see the section called 'Requesting preauthorisation' below for more details). If **you're** entitled to direct settlement, **you** must show this card when getting **outpatient treatment** at a **direct settlement** facility.

**You'll** need to quote your **plan** number and **Member ID** in all correspondence with **us** relating to your **claim**.

Keep copies of the information about your claim for your own records. **We** won't be able to return any original claim documents to **you** after we've paid the **claim**.

**We** may ask **you** for more information to help **us** process your **claim**, and **we** may ask a **specialist** or **medical practitioner** of our choice to examine **you**.

**We** may also request further tests or evaluations if **we** decide that a **medical condition** may be directly or indirectly related to a **medical condition** **we** do not cover **you** for. **We** may decline your **claim** if **we** don't have sufficient information to assess it. **You** must tell **us** about any negotiations or settlement discussions **you** enter into with any other party about any action or omission which leads to a **claim** under your **plan**. **You** mustn't agree to a settlement with any party without our prior written agreement.

## Requesting preauthorisation

Before **you** make a **claim**, please read your **Benefits Schedule** to make sure your **plan** covers the **treatment** **you** need.

**You** need to request **preauthorisation** before **you** receive any **treatment** or services, or incur any costs, if **you** want **us** to meet

such costs in accordance with your **plan** for any of the following:

- medical evacuation,
- **inpatient treatment** or **daycare treatment** admission,
- preparation or transportation of body or mortal remains,
- **psychiatric treatment**,
- prescription for more than three months' supply of drugs for the management of a **chronic medical condition**, or
- single **treatment** or service that costs more than 500 USD or its equivalent in another currency.

If it's not possible to request **preauthorisation** in an **emergency**, **you** must notify **us** of the **treatment** or services within 24 hours. If **you** fail to notify **us**, **we** may pay only a portion of an eligible **claim**.

**We'll** liaise with your medical provider during your **claim**. If necessary **we'll** provide **you** with a 'Release of medical information' form. **You'll** need to fill in this form to authorise your **medical practitioner** or **specialist** to release information to **us** about **you** under the relevant data protection legislation.

If **you** have an eligible **claim**, **we'll** issue a letter of guarantee of payment to your medical provider. **We'll** let **you** know as soon as possible if **you** have an ineligible **claim**.

When calling to request **preauthorisation**, make sure **you** have your **Member ID card** to hand, your **medical practitioner** or **specialist's** name and the medical provider's name and telephone number.

If **we** give **you** **preauthorisation**, **we'll** settle all eligible claims directly with your medical provider. If **we** are unable to settle your eligible **claims** directly, **we** will reimburse **you** instead.

## Inpatient, daycare and outpatient direct settlement

If **you're** admitted to a **hospital** which is in our medical provider network or **you** receive **daycare treatment**, **we'll** take care of your eligible **claims** for such **hospital** bills. **You** don't have to worry about paying large bills upfront. All **you** have to do is pay the relevant **excess** or **coinsurance**. If your **plan** benefits from **outpatient direct settlement** (which can be referred to as direct billing), **we'll** pay your eligible **outpatient** bills directly to any medical provider which is in our **medical provider network** so that **you're** not out of pocket. If the relevant medical provider is

not in our **medical provider network**, **we'll** reimburse **you** for any eligible **claims** instead.

## How to make a direct settlement claim on an outpatient basis

**You** must:

1. Check that **we** cover your **treatment** under your **plan**; if **you're** not sure, please contact **us**.
2. Visit a medical provider within our **medical provider network** for **outpatient treatment**.
3. Show your **Member ID card** to the relevant medical provider. The provider should then treat **you** and liaise with **us** to settle your **claim** (subject to point 4).
4. Pay any **excess** or **coinsurance** shown on your **Member ID card**, in your **Benefits Schedule** or on your **Certificate of Insurance**.

## How to make a claim for outpatient treatment

**You** must:

1. See your **medical practitioner**, **therapist** or **specialist** in the usual way.
2. Ask your medical provider to complete the relevant section of the claim form which **you** can download from [aetnainternational.com](http://aetnainternational.com).
3. Pay your bill for the **treatment** **you** receive. Make sure **you** get an original itemised invoice and/or original receipt.
4. Complete one claim form for each **medical condition**. Send your claim form to **us** at [AsiaPacServices@aetna.com](mailto:AsiaPacServices@aetna.com) along with scanned copies of any documents.
5. Or **you** can submit a **claim** online by completing the form and uploading scanned copies of any documents to the 'Claims Centre' in the **Health Hub**.

**You** should send **us** these documents as soon as possible (and in any event no later than 180 days) after the first **treatment** date.

## Ineligible claims

If **you** attend a **direct settlement hospital**, clinic or other medical facility in our **medical provider network** and **we** later determine

that your **claim** is ineligible, **we** have the right to recover the full **claim** amount from **you**. If **we** pay a **claim**, it isn't an indication of **our** acceptance of liability for the **claim** or confirmation that **we'll** pay further costs for the same **medical condition** or **related medical condition**.

If **we** determine that a **claim** **we've** already approved is ineligible, **we** won't pay for the **claim**. If **we've** already paid any costs, **you'll** need to repay them to **us** within 14 days or **we** may withdraw any associated **preauthorisation**, cancel your **plan** and keep the **premium**.

If **you'd** like **us** to reassess a **claim** **we've** rejected, **you'll** have to prove that the **claim** is covered under the **plan**.

## Exchange rate

If, acting reasonably, **we** determine that any central bank or relevant government or governmental authority imposes an artificial exchange rate (including without limitation an exchange rate which is inconsistent with the free market exchange rate) in relation to a relevant currency for any reason, **we** may in **our** sole discretion reimburse **you** for your valid **claims** incurred in that country in any manner **we** may reasonably decide. In making such determination **we** shall seek to ensure that **we** indemnify **you** for your loss (subject to the terms and conditions of your **plan**) but do not unjustly enrich **you**, as may have been the case had **we** applied such artificial exchange rate to pay **you** in the **plan** currency. **We** will reimburse **you** in (i) the applicable local currency, or (ii) if **you** do not have a bank account in such local currency, in the **plan** currency in an amount equal to the applicable reasonable and customary charges. In either case, the reimbursement will be subject to the principle of indemnity **we** mention above.

## Other insurance

If another insurer covers an eligible **claim** under your **plan**, **we'll** deduct any payments **you've** received from the other insurer (plus any **excess** or **coinsurance** amounts under your other insurance plan).

## Claims against third parties

If **we** have paid money to **you** (or to a medical provider on your behalf) in accordance with your **plan**, and **you** are entitled to receive money from any other party (including another insurer)

for the same **claim**, **we** have the right to proceed against such other party in your name and to recover from **you** the money **you** receive (or have received) from such other party, up to and including the amount that **we** have paid.

**You** must notify **us** immediately in writing if **you** pursue or intend to pursue another party for such **claim**. **We** shall then decide whether or not to exercise **our** right under this section. **You** must cooperate with **us** if **we** exercise this right.

Unless **you** have prior written consent, **you** must not admit liability or fault to, or agree to a settlement with, such other party.

## 14 Exclusions

Your **plan** doesn't cover **claims** for, arising from or connected to the exclusions in this section unless shown otherwise in your **Benefits Schedule** or **we've** agreed separately in writing, and **we'll** seek to recover from **you** any payments **we've** made if **we** determine an exclusion applies to a **claim** **we've** already paid.

### 14.1 Acting against medical advice

Any journey, activity, action or pursuit **you** carry out (or omit to carry out) against **medical advice**.

### 14.2 Addictions and abuse

**Treatment** for alcohol, drug or substance abuse or any kind of addictive condition and any injury or illness associated with it. **We** define drug abuse as the use of any drug:

- in a manner or in quantities other than directed or prescribed by a **medical professional**, or
- for any reason other than what it was prescribed for.

### 14.3 Administrative costs, fees and charges

- completing claims forms,
- completing or obtaining other documents,
- **hospital** administration fees,
- any registration fees, or
- overdue invoice charges.

### 14.4 Altered and amended documents

Any invoice, claim form, medical report or other document that anyone has altered or amended.

### 14.5 Brain and learning disorders, and speech and voice problems

Developmental disorders of the brain, learning disorders, learning difficulties, speech problems and voice problems.

### 14.6 Cosmetic treatment

Cosmetic **treatment**.

### 14.7 Certain costs you've incurred

Costs **you've** incurred if:

- they exceed the relevant **Benefits Schedule** limit,
- **you** haven't completed the relevant waiting time shown in the **Benefits Schedule**, if applicable,
- they're less than your **excess** or **coinsurance**,
- your **plan** doesn't cover them, including associated costs such as loss of earnings as a result of a **medical condition**,
- **you've** incurred them outside your **area of cover**,
- **you** received **treatment** or services before the **start date** or after the **end date** of your **plan**.

### 14.8 False and fraudulent claims

False or fraudulent **claims**.

### 14.9 Gender reassignment

**Treatment** directly or indirectly associated with gender reassignment.

### 14.10 Harvesting, storage and organ transplants

The harvesting or storage of umbilical cord blood stem cells, sperm, mature oocytes and embryos.

Costs of:

- locating a replacement organ,
- removing an organ from a donor,

- transporting an organ, or
- any associated administration.

### 14.11 Illegal activities

**You** acting illegally or committing or helping to commit a criminal offence.

### 14.12 Active participant

**Conflict or civil unrest** if, in **our** reasonable opinion,

- **you**'re actively participating,
- **you**'re a member of any armed force or security service, including personal protection,
- **you**'ve knowingly entered or remained in a location where there is conflict or civil unrest, or
- **you**'ve intentionally put yourself at risk of injury.

A natural disaster if, in **our** reasonable opinion:

- **you**'ve knowingly entered or remained in a location where there is a natural disaster, or
- **you**'ve intentionally put yourself at risk of injury.

Contamination or injury from any biological, chemical or nuclear materials, including combustion of nuclear fuel if, in **our** reasonable opinion:

- **you**'ve knowingly entered or remained in a location where there is contamination,
- **you**'re a member of a biological, chemical or nuclear contamination cleaning crew of any kind, or
- **you**'ve intentionally put yourself at risk of contamination or injury.

### 14.13 Journeys and transportation

- any journey specifically made to receive **treatment**, unless **you**'ve requested **preauthorisation** and **we**'ve given **our** approval,
- non-**emergency** transportation, or
- costs for medical evacuation if a local situation makes it impossible, dangerous or not practical to enter a specific location or country.

### 14.14 Professional sports and hazardous activities

- Playing professional sports (i.e., any sport or sports for which **you** are paid as your main source of income), or taking part in any of the hazardous activities below whether on a professional or recreational basis:
- Motor sports of any kind
- Using a weapon or firearm
- Mountaineering, potholing, spelunking and caving,
- Trekking at an altitude of more than 2,500 metres,
- Scuba or free diving unless:
  - **you** are diving to a depth of less than 30 metres, and
  - **you** hold the appropriate PADI qualification or **you** are accompanied by a PADI qualified instructor
- Off-piste winter sports,
- Arctic and Antarctic expeditions,
- Being the driver or passenger of any motorised vehicle, including but not limited to a motorcycle, motorised tri-cycle or quad-cycle:
  - not on a public road; or
  - on a public road, unless **you** are wearing a seatbelt, if there is one, and the driver (whether **you** or somebody else) has the licence and insurance required by law to drive the motorised vehicle
- Being the driver or passenger of any motorcycle, motorised tri-cycle or quad-cycle, unless **you** are wearing a crash helmet.

### 14.15 Self-inflicted medical conditions

Suicide, attempted suicide or any deliberate self-inflicted **medical condition**.

### 14.16 Reproduction and newborns

Costs of:

- contraception or sterilisation,
- **treatment** for sexual problems including impotence,
- fertility or infertility tests or **treatment**,
- assisted reproduction,

- surrogacy,
- pregnancy, childbirth and postnatal costs whether complicated or not, including termination of pregnancy, or
- any **inpatient treatment** for an **acute medical condition** that begins before the **member** is eight days old if the pregnancy was achieved by assisted conception.

### 14.17 Sight, hearing and dental

Myopia, hypermetropia, astigmatism, natural or non-medical degenerative sight or hearing disorders, aids to help with sight or hearing, contact lens solutions, eye drops, sunglasses and prescription sunglasses.

**Orthodontic treatment** which affects the structure, function, development or appearance of the teeth, upper or lower jaw or the oral cavity and **dental** implants.

### 14.18 Sleep

Sleep apnoea, sleep-related breathing disorders, snoring and insomnia.

### 14.19 Treatment provision and referral

- **Treatment** **you** receive before your **start date** or that is ongoing at your **start date**.
- **Treatment** that **we** determine on **general advice** is unproven, experimental or investigational.
- • Drugs or dressings that:
  - the pharmaceutical regulator in your country of **treatment** doesn't recognise,
  - **you** obtain without prescription, or
  - a **medical practitioner** prescribes for a **medical condition** that's different to the one **you**'re claiming for.
- Substances, personal products and dietary supplements including vitamins, minerals, mouthwash, toothpaste, antiseptic lozenges and sprays, shampoo, sunscreen, children's food, baby supplies and infant formula given orally.
- Home visits by a **medical professional**.
- **Treatment** in a spa, hydro spa, health farm or similar facility.



# The extra bits

- **Treatment** at a nursing home or **hospital** that's become your permanent residence or where **you**'ve been admitted for domestic reasons.
- **Treatment** given, or referrals made, by a **medical professional** who is your spouse, **partner**, child, parent or sibling, or self-prescribed **treatments** or referrals if **you**'re a **medical professional**.
- Health education programmes and services including, but not limited to, family planning, antenatal classes and parenting classes.

## 14.20 Weight management

Any **treatment** for weight loss or weight problems including bariatric procedures, diet pills or supplements, health club memberships, diet programmes or residential eating disorder programmes.

## 14.21 Durable medical equipment

Sight or hearing aids, furniture or any modifications to your personal or work environment.

## 14.22 Medical evacuations and local ambulance

Air-sea rescue or any mountain rescue unless it's for a **medical condition** **you** suffer at a recognised ski resort or similar winter sports resort.

## 15 Definitions

Where **we** use bold words in your **plan documents**, they have the meaning set out below.

Wherever **we** use the words 'including', 'include', 'in particular', 'for example' or any similar expression, any following information is given as an example only, not a full list, and will not limit the sense of the words, description, definition, phrase or term before those words.

---

**Accident:** any involuntary or unexpected event resulting in a physical injury.

---

**Acute episode:** an unexpected adverse change to the usual state of your **chronic medical condition**, which may respond to **treatment** that aims to return **you** to your state of health before the event occurred.

---

**Acute medical condition:** a **medical condition** that is brief, has a definite end point, and, in **our** reasonable opinion, based on advice or **general advice** can be cured by **treatment**.

---

**Add-on plan:** a **plan** available in addition to the **Aetna Summit plan** that must have the same **plan start date** as the **Aetna Summit plan**.

---

**Aetna Summit plan:** the primary health care **plan**.

---

**Appliances:** prostheses surgically implanted to form permanent parts of the body.

---

**Area of cover:** the geographic area or areas of the world in which **you** must receive **treatment** or services for your **plan** to apply. Your **area of cover** is shown on your **Certificate of Insurance**.

---

**Benefit:** the cover provided by your **plan** and shown in your **Benefits Schedule**, subject to any conditions or exclusions in this document or shown on your **Certificate of Insurance**.

---

**Benefits Schedule:** the document that details the **benefits** available under your **plan**.

---

**Bodily injury:** any physical harm to a **member**.

---

**Certificate of insurance:** a document that contains a summary of **plan** details, including dates of cover, **member** information and any special terms that may apply.

---

**Chronic medical condition:** a **medical condition** that has at least one of the following characteristics:

- continues indefinitely and has no known cure,
- comes back or is likely to come back,
- is permanent,
- needs rehabilitation or special training for **you** to cope with it, or
- needs long-term monitoring including consultations, checkups, examinations and tests.

---

**Claim:** your request for **us** to cover the costs of **treatment** or services under your **plan**.

---

**Close family member:** a son, daughter, stepson, stepdaughter, legally adopted son, legally adopted daughter, spouse, **partner**, parent, step-parent, legally adoptive parent, parent-in-law, grandparent, grandchild, brother, sister, brother-in-law, sister in-law, son-in-law, daughter-in-law or legal guardian.

---

**Coinsurance:** the percentage of costs shown in your **Benefits Schedule** that **you** have to pay towards an eligible **claim**.

---

**Conflict or civil unrest:** Any act of terrorism, war, invasion, foreign enemy hostility, mutiny, riot, strike, civil war, rebellion, revolution, insurrection or attempted overthrow of government, usurped power, martial law or state of siege. An act of terrorism is considered to be any act by a person, group or groups of people, including, but not limited to, the use or threat of force or violence, whether acting alone, on behalf of, or in conjunction with, any organisation or government. This includes, but is not limited to, acts intended to influence any government or cause fear to members of the public, whatever the reason.

---

**Congenital abnormality:** any genetic, physical, biochemical or metabolic defect, disease or malformation, which may be hereditary or due to an influence during gestation, and which may or may not be obvious at birth.

---

**Continuous Transfer Terms (CTT):** continuation of the same underwriting terms, including any special exclusions, that applied with your previous insurer. You will not be subject to any new personal underwriting terms. Cover will still be governed by the benefits, terms and conditions of the plan with us. The underwriting terms with us can be CTT previously MORI or CTT previously FMU.

---

**Country(ies) of citizenship/nationality:** any country where you are a citizen or a national and entitled to hold a passport.

---

**Country of residence:** the country you live in for most of the time, usually for a period of at least six months during a plan year.

---

**Critical:** a medical condition that is, in our reasonable opinion, unstable and serious, where the outcome cannot be medically predicted, the prognosis is uncertain and the person may die.

---

**CTT previously FMU:** continuation of your Full Medical Underwriting terms with a previous insurer. Cover will still be governed by the benefits, terms and conditions of the plan with us.

---

**CTT previously MORI:** continuation of your moratorium start date if you had moratorium underwriting terms with a previous insurer. Cover will still be governed by the benefits, terms and conditions of the plan with us.

---

**Date of joining:** the date when you first enrolled, or re-enrolled if there is a break in your cover.

---

**Daycare:** treatment you receive when you are admitted to a hospital or daycare unit, and you do not stay overnight.

---

**Deductible:** any coinsurance, excess or reasonable and customary deduction that applies to your plan.

---

**Dental:** that which affects the teeth and gums.

---

**Dependant:** a person who we agree meets the 'dependant' eligibility criteria described in of the eligibility section of this Handbook and who we have added to your plan.

---

---

**Diagnostic tests and procedures:** any medically necessary test or examination to investigate the cause of your signs or symptoms.

---

**Direct settlement:** where we settle costs of outpatient treatment or services directly with a medical provider in the medical provider network.

---

**Emergency:** a sudden, unexpected acute medical condition or an unexpected acute episode of a chronic medical condition that, in our reasonable opinion and based on advice if available, presents a clear and significant risk of death or imminent serious damage to bodily function.

---

**Employee:** a person who has entered into or works under a contract of employment (whether express or implied). This does not include (i) a person who has entered into a commercial arrangement to do or personally perform any work or services and where the circumstances do not give rise to an employment relationship; or (ii) a person who is self-employed but enters into contracts to perform work or services.

---

**End date:** the last date we cover you under your plan.

---

**Excess:** an amount you must pay towards the cost of part, or all, of a covered claim or claims.

---

**Full Medical Underwriting (FMU):** the process we use to assess a member's medical history and decide the special terms we offer them. Cover will still be governed by the benefits, terms and conditions of your plan with us.

---

**Foreseeable:** a medical condition that, in our reasonable opinion, could be reasonably anticipated.

---

**General advice:** any medical opinion or medical recommendation from a relevant accredited professional body in relation to a medical condition or treatment which confirms, in our reasonable opinion, an established medical practice or opinion.

---

**Group Member Application:** the 'Aetna Summit Group member application' which you must complete, if we require it, and sign to agree to the terms of the plan, plus any supporting information.

---

**Health Hub:** a members' online platform to find care, submit and track claims and view your plan details.

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**Home country:** the country you're from, as given on your Group Member Application or notified by you or the plan sponsor to us.

---

**Hospital:** an establishment that is licensed to provide inpatient, daycare and outpatient medical and surgical treatment in accordance with the laws of the country in which it's situated.

---

**In-house doctor:** a medical practitioner who is employed by the hospital as a permanent member of staff and charges in line with that hospital's tariffs.

---

**Inpatient:** when treatment is received at a hospital and you need to stay in the hospital for one night or more.

---

**Intrinsic value:** the cash value of an item at the time of loss or damage as reasonably calculated by us, including appropriate deductions for wear and tear.

---

**Lifetime limit:** the total amount we'll pay for any eligible costs you incur during any time we cover you on any one or more plans with the same or equivalent benefits, even if there's a break in your cover.

---

**Main member:** a person who we agree meets the 'main member' eligibility criteria set out in the eligibility section of this Handbook and who we add to the plan.

---

**Medical advice:** any medical opinion, medical recommendation or information given by a medical professional.

---

**Medical condition:** any injury, illness or disease or signs or symptoms of injury, illness or disease.

---

**Medical History Disregarded (MHD):** we will cover your pre-existing medical conditions, subject to the benefits, terms and conditions of your plan.

---

**Medically necessary:** treatment that is prescribed by your medical practitioner, is in line with general advice, and in our reasonable opinion, is appropriate for your medical condition.

---

**Medical practitioner:** a person who:

- has attained primary degrees in medicine or surgery by attending a medical school recognised by the World Health Organisation, and
  - is licensed by the relevant authority to practice medicine in the country where the treatment is given.
-

---

**Medical professional:** any medical practitioner, specialist, nurse, therapist, psychiatrist or qualified and registered psychotherapist or psychoanalyst.

---

**Medical provider network:** all of the medical providers with whom we have contracted health care arrangements for our members.

---

**Member:** a main member or dependant who is named on the Certificate of Insurance.

---

**Member ID card:** a physical or virtual card we issue for each member, which provides basic plan details and contact information.

---

**Moratorium:** a waiting period of 24 months from either your date of joining or the date shown in the special terms section of your Certificate of Insurance that must have passed before you can make claims for any pre-existing medical conditions under the plan.

---

**Natural teeth:** any teeth that are original, not artificial implants or replacements.

---

**Nurse:** a person who is qualified in nursing, currently practising and on the professional register of nursing in the country where you receive treatment.

---

**Orthodontic:** that which affects the structure, function, development or appearance of the teeth, upper or lower jaw or the oral cavity.

---

**Outpatient:** where treatment is received at a medical facility that is recognised by the relevant authority in the country where the treatment is given, and you are not admitted for inpatient or daycare treatment.

---

**Palliative treatment:** any medical or surgical services aimed to relieve symptoms rather than to cure, stop, reverse or delay the progression of the medical condition causing them.

---

**Partner:** a person who is in an established personal relationship with you and who lives with you, but is not married to you.

---

**Personal effects:** personal belongings, including clothing worn and baggage owned by you, that you take with you on your trip.

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**Personal representative:** an individual who has authority to act on your behalf in relation to your plan, as a result of an authorisation from you in writing, a power of attorney or a document evidencing that he or she is the executor of your estate.

---

**Plan:** our contract of insurance with the plan sponsor in relation to your Aetna Summit plan and any add-on plan(s) as contained in your plan documents, unless otherwise defined in your Benefits Schedule.

---

**Plan documents:** the Group Member Application (if applicable), the Certificate of Insurance, this Handbook, the Plan Sponsor Guide and the Benefits Schedule.

---

**Plan level:** the Aetna Summit plan or add-on plan that the plan sponsor has chosen from the range available.

---

**Plan renewal date:** the date when a new plan year is due to begin, as shown on your Certificate of Insurance.

---

**Plan sponsor:** the entity that purchases a plan for members.

---

**Plan start date:** the first day of the plan year, as shown on your Certificate of Insurance.

---

**Plan year:** the period of cover from the plan start date to the day before the plan renewal date, as shown on your Certificate of Insurance.

---

**Preauthorisation:** our assessment of treatment, services or costs before they are received or incurred.

---

**Preauthorised:** any treatment, services or costs that we approve in writing following preauthorisation.

---

**Pre-existing medical condition:** any medical condition or related medical condition you have before the date of joining that has any one or more of the following characteristics:

- was foreseeable,
  - clearly showed itself,
  - you had signs or symptoms of,
  - you asked for advice on,
  - you received treatment for, or
  - to the best of your knowledge, you were aware you had.
- 

---

**Premium:** the amount the plan sponsor has to pay for the Aetna Summit plan and any add-on plans.

---

**Preventative services:** medical services received when no signs or symptoms are present, and they are not received in relation to a diagnosed medical condition.

---

**Public transport:** any paid and licensed type of transport.

---

**Related medical condition:** any injury, illness or disease that, based on medical advice or general advice, we determine is the result of any one or more other medical conditions.

---

**Routine health check:** diagnostic tests or procedures where no signs or symptoms are present, and they are not received in relation to a diagnosed medical condition. This includes any cancer screening you receive after you have been in remission for more than five years.

---

**Singapore government restructured hospital:** a hospital or specialist centre that receives government funding to provide lower cost medical services..

---

**Specialist:** a medical practitioner who, in the country where the treatment is given:

- has a recognised certificate of higher specialist training in the relevant field of medicine, and
  - has a consultant appointment or equivalent.
- 

**Start date:** the first day we cover you under the plan during the plan year, as shown on your Certificate of Insurance.

---

**Terminal:** the end stages of a medical condition where in our reasonable opinion life expectancy is considered to be days or weeks and only palliative treatment and care is being given.

---

**Therapist:** a physiotherapist, podiatrist, osteopath, chiropractor, Chinese herbalist, ayurvedic practitioner, acupuncturist or homeopath who's qualified and licensed in the country they provide treatment in.

---

**Treatment:** any medical or surgical service, including diagnostic tests and procedures needed to diagnose, relieve or cure a medical condition.

---

---

**Trip:** any journey or period of travel that does not exceed the duration shown on your Aetna Travel **plan Benefits Schedule**. This includes the dates of departure from, and return to, your **country of residence**.

---

**Underwriting:** the process by which **we** assess risk and determine the appropriate cost of cover.

---

**Visiting doctor:** a medical practitioner or specialist who's not employed by the **hospital**, but has a contract to use the **hospital** facilities and may have different charges to the **hospital** tariffs.

---

**We/our/us:** Aetna Insurance Company Limited (Singapore Branch).

---

**You:** You as a member, or your personal representative.

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## 16 Governing law, jurisdiction and language

The laws of Singapore govern your **plan**, and any disputes or **claims** arising from or connected to them. The courts of Singapore shall have exclusive jurisdiction to settle any dispute or **claim** arising out of or in connection with the **plan**, its subject matter or formation.

Translated versions of your **plan documents** are for information only. If there are any wording or interpretation disputes or discrepancies, the English versions will apply.

If **you** want to take legal action against **us** in relation to a **plan**, **you** must do so within six years from the date the relevant event took place, subject to applicable laws.

If **we** deviate from specific **plan terms** at any time, it won't constitute a waiver of **our** right to comply with or enforce those terms at any other time. This includes the payment of **premiums** or **benefits**.

## 17 Complaints

**We** strive to give **you** a first class experience. If there's ever a time when **you** feel **we** haven't done this, **we** want to know.

Please contact **us** with your **plan** number, **claim** number (if applicable), contact details and as much detail as possible at:

The Complaints Team  
Aetna Insurance Company Limited (Singapore Branch)  
112 Robinson Road  
#09-01, Robinson 112  
Singapore 068902

Telephone: +65-6593-8500  
Email: [AetnaInternationalComplaints&Appeals@aetna.com](mailto:AetnaInternationalComplaints&Appeals@aetna.com)

**We**'ll consider your complaint fairly, promptly and in accordance with relevant regulation. **We** will acknowledge your complaint within three business days. If **we** need additional information **we** will contact **you** to request this. Should your complaint take longer to resolve, **we** will keep **you** updated on its progress and contact **you** within 15 business days of **our** last communication with **you** until a resolution is provided to your complaint.

If **you**'re not satisfied with the outcome of your complaint, **you** may be able to refer it to the Chief Executive, Aetna Insurance Company Limited (Singapore Branch), at the address provided above.

Your appeal will be considered and **you** will be provided with a final response within 14 days of receipt.

If following receipt of **our** Chief Executive's response **you**'re still dissatisfied, **you** may be able to refer it to the Financial Industry Disputes Resolution Centre Ltd (FIDReC), FIDReC is an independent body that mediates in disputes between financial firms and consumers.

They can be contacted as follows:

Financial Industry Disputes Resolution Centre Ltd (FIDReC)  
112 Robinson Road  
#08-01 (Singapore) 068902

Telephone: 6327-8878

Fax: 6327-8488

Email: [info@fidrec.com.sg](mailto:info@fidrec.com.sg)

Website: [www.fidrec.com/sg](http://www.fidrec.com/sg)

**We** are a member of the General Insurance Association of Singapore (GIA) and subscribe to the GIA's General Insurance Code of Practice, which can be viewed at [www.gia.org.sg/pdfs/code\\_of\\_practice.pdf](http://www.gia.org.sg/pdfs/code_of_practice.pdf)

## Policy Owner's Protection Scheme – disclosure statement

This **plan** is protected under the Policy Owners' Protection Scheme which is administered by the Singapore Deposit Insurance Corporation (SDIC). Coverage for your **plan** is automatic and no further action is required from **you**. For more information on the types of **benefits** that are covered under the scheme as well as the limits of coverage, where applicable, please contact your insurer or visit the GIA or SDIC websites ([www.gia.org.sg](http://www.gia.org.sg) or [www.sdic.org.sg](http://www.sdic.org.sg)).

## 18 Data protection

The words 'Aetna' and 'other Aetna entities' mean Aetna Insurance Company Limited and include other Aetna International Inc. group companies.

We're committed to protecting your personal data and privacy. We'll keep any personal information confidential and process it in accordance with the relevant legislation and guidelines and our own strict internal policy.

We'll use any personal data to process your **claims**, administer your **plan**, better service our relationship with **you**, provide **you** with products and services and evaluate their effectiveness, as well as for statistical analysis.

When carrying out your instructions, processing and administering **claims**, we may transfer your personal data to other Aetna entities and/or third parties acting on our behalf. However, we'll ensure that any third parties protect your personal data in accordance with our strict code of security and only use the data in accordance with our instructions.

### Fraud

We may also use your information to detect and prevent fraud and will pass any false or inaccurate information on to other Aetna entities, agents or others so that they may do the same. They may pass information they hold about **you** to **us** for those very same reasons. We may also disclose your information if we're required to do so by law enforcement or other legal agencies, governmental or judicial bodies, or to our regulators under proper authority.

### Medical information

We'll only disclose your medical information to those involved with your **treatment** or care, including your **medical practitioner**. If **you** ask us to, we'll also send your medical information to any person or organisation responsible for meeting your **treatment** expenses or their agents. We may discuss your information with your agent or broker if **you've** asked your broker to help handle your **claims** and **you've** authorised **us** to provide them with such medical information.

We won't disclose your medical information to any other individual without your explicit consent. If **you** want **us** to disclose your medical information to another individual or next of kin, **you** must tell **us** in writing. In exceptional **emergency** situations, and in accordance with medical confidentiality guidelines and relevant law, **we** may be required to disclose information to relatives, family members or other third parties.

### Marketing

We may, from time to time, provide **you** with marketing information about Aetna, our products and services and those of any associated companies which may be of interest to **you**. We'll give **you** an opportunity to tell **us** if **you** don't want to receive this information.

To help **us** make sure that your personal information remains accurate and up-to-date, please tell **us** about any changes when they happen.

**You** can ask to see the personal information we hold about **you**. There may be a charge for this.

Please write to:

The Data Protection Officer  
Aetna Insurance Company Limited (Singapore Branch)  
112 Robinson Road  
#09-01, Robinson 112  
Singapore 068902

**You** can find our full terms and conditions, and details of our privacy policy at [www.aetnainternational.com/en/about-us/legal-notices.html](http://www.aetnainternational.com/en/about-us/legal-notices.html).

## 19 Areas of cover

This is the geographic area or areas of the world in which **you** must receive **treatment** or services for your **plan** to apply.

If **you** and/or your **dependants** are working, residing or spending time in sanctioned countries or regions, please let **us** know immediately. Sanctioned countries and regions currently include Crimea (annexed region of Ukraine), Cuba, Iran, North Korea and Syria. This list is subject to change based on changes in financial sanctions regulations. In addition, there are other countries subject to less broad sanctions than the countries/regions listed here. For more information, visit [www.treasury.gov/resourcecenter/sanctions/Pages/default.aspx](http://www.treasury.gov/resourcecenter/sanctions/Pages/default.aspx).

### Area 1

**Includes all of the countries and territories in the world, including all countries and territories in Areas 2, 3, 4, 5, 6 and 7, plus the US**

### Area 2

**Includes the countries and territories listed below and all countries and territories in Areas 3, 4, 5, 6 and 7**

American Samoa	French Southern Territories	Norfolk Island
Antarctica	Guam	Northern Mariana Islands
Bouvet Island	Heard Island & McDonald Islands	Pitcairn
British Indian Ocean Territory	Hong Kong	Russian Federation
Canada	Israel	Saint Helena, Ascension & Tristan da Cunha
Christmas Island	Kiribati	Saint Pierre & Miquelon
Cocos (Keeling) Islands	Macau	Samoa
Cook Islands	Marshall Islands	Solomon Islands
East Timor	Micronesia, Federated States of Nauru	South Georgia & the South Sandwich Islands
Fiji	New Caledonia	
French Polynesia	Niue	

Tokelau	United States	Vanuatu
Tonga	Minor Outlying Islands	Wallis & Futuna
Tuvalu		

### Area 3

**Includes the country listed below and all countries and territories in Areas 4, 5, 6 and 7**

China
-------

### Area 4

**Includes the countries listed below and all countries and territories in Areas 5, 6 and 7**

Australia	New Zealand	Singapore
Kuwait	Qatar	United Arab Emirates

### Area 5

**Includes the countries and territories listed below and all countries and territories in Areas 6 and 7**

Åland Islands	Belgium	Croatia
Albania	Belize	Curaçao
Andorra	Bermuda	Cyprus
Anguilla	Bolivia	Czech Republic
Antigua & Barbuda	Bonaire, Sint Eustatius & Saba	Denmark
Argentina		Dominica
Armenia	Bosnia & Herzegovina	Dominican Republic
Aruba	Brazil	Ecuador
Austria	Bulgaria	El Salvador
Azerbaijan	Cayman Islands	Estonia
Bahamas	Channel Islands	Falkland Islands (Malvinas)
Barbados	Chile	Faroe Islands
Belarus	Colombia	Finland
	Costa Rica	

France	Luxembourg	Saint Vincent & the Grenadines
French Guiana	Macedonia	San Marino
Georgia	Malta	Serbia
Germany	Martinique	Sint Maarten
Gibraltar	Mexico	Slovakia
Greece	Moldova, Republic of	Slovenia
Greenland	Monaco	Spain
Grenada	Montenegro	Suriname
Guadeloupe	Montserrat	Svalbard & Jan Mayen
Guatemala	Netherlands	Sweden
Guyana	Nicaragua	Switzerland
Haiti	Norway	Trinidad & Tobago
Honduras	Panama	Turkey
Hungary	Paraguay	Turks & Caicos Islands
Iceland	Peru	Ukraine
Ireland	Poland	United Kingdom
Isle of Man	Portugal	Uruguay
Italy	Puerto Rico	Vatican City
Jamaica	Romania	Venezuela
Kosovo	Saint Barthélemy	Virgin Islands, British
Latvia	Saint Kitts & Nevis	Virgin Islands, US
Liechtenstein	Saint Lucia	
Lithuania	Saint Martin	

### Area 6

**Includes the countries and territories listed below and all countries and territories in Area 7**

Afghanistan	Brunei	Iraq
Bahrain	Cambodia	Japan
Bangladesh	India	Jordan
Bhutan	Indonesia	Kazakhstan

Kyrgyzstan	Oman	Sri Lanka
Laos	Pakistan	Taiwan
Lebanon	Palau	Tajikistan
Malaysia	Palestine, State of	Thailand
Maldives	Papua New Guinea	Turkmenistan
Mongolia	Philippines	Uzbekistan
Myanmar	Saudi Arabia	Vietnam
Nepal	South Korea	Yemen

### Area 7

**Includes the countries and territories listed below only**

Algeria	Gabon	Réunion
Angola	Gambia	Rwanda
Benin	Ghana	Sao Tome & Principe
Botswana	Guinea	Senegal
Burkina Faso	Guinea Bissau	Seychelles
Burundi	Kenya	Sierra Leone
Cameroon	Lesotho	Somalia
Cape Verde	Liberia	South Africa
Central African Republic	Libya	South Sudan
Chad	Madagascar	Sudan
Comoros	Malawi	Swaziland
Congo (DRC)	Mali	Tanzania
Congo-Brazzaville	Mauritania	Togo
Côte D'Ivoire	Mauritius	Tunisia
Djibouti	Mayotte	Uganda
Egypt	Morocco	Western Sahara
Equatorial Guinea	Mozambique	Zambia
Eritrea	Namibia	Zimbabwe
Ethiopia	Niger	
	Nigeria	

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Healthier living  
Financial well-being  
Intelligent solutions

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Aetna does not provide care or guarantee access to health services. Not all health services are covered. Health information programs provide general health information and are not a substitute for diagnosis or treatment by a health care professional. See plan documents for a complete description of benefits, exclusions, limitations and conditions of coverage. Information is believed to be accurate as of the production date; however, it is subject to change. For more information, refer to [www.AetnaInternational.com](http://www.AetnaInternational.com).

If coverage provided by this policy violates or will violate any United States (US), United Nations (UN), European Union (EU) or other applicable economic or trade sanctions, the coverage is immediately considered invalid. For example, Aetna companies cannot make payments or reimburse for health care or other claims or services if it violates a financial sanction regulation. This includes sanctions related to a blocked person or entity, or a country under sanction by the US, unless permitted under a valid written Office of Foreign Asset Control (OFAC) license. For more information on OFAC, visit <http://www.treasury.gov/resource-center/sanctions/Pages/default.aspx>.

Policies issued in Singapore are issued by Aetna Insurance Company Limited (Singapore Branch), registered address: 112 Robinson Road, #09-01 Robinson 112, Singapore 068902, Company Registration No. T08FC7304L. Policies are administered by Aetna Global Benefits (UK) Limited (Singapore Branch), Company Registration No. T08FC7305G, on behalf of the insurer. Policies issued outside of Singapore but within the Asia Pacific Region are issued by Aetna Insurance Company Limited (Singapore Branch), registered address: 112 Robinson Road, #09-01 Robinson 112, Singapore 068902, Company Registration No. T08FC7304L, or by Aetna Insurance Company Limited, registered in England (Company Registration No. 05956141), and administered by Aetna Global Benefits (UK) Limited (Singapore Branch), registered address: 112 Robinson Road, #09-01 Robinson 112, Singapore 068902, Company Registration No. T08FC7305G.

All Singapore Citizens and Permanent Residents will be covered by MediShield Life from 01 Nov 2015. If you choose not to accept this medical expense policy, you will continue to be insured under MediShield Life for life, without any exclusion.

This product is not a Medisave-approved product and the premium for this policy is not payable using Medisave.

This is a short-term A&H product and is not guaranteed renewable. The insurer has unilateral rights to terminate this policy at each policy renewal date. Also, if you have existing medical conditions, you may:

- Lose coverage for your existing medical conditions; or
- Pay additional premiums to retain or increase coverage for your existing medical conditions under this new policy.

Important: This is a non-US insurance product that does not comply with the US Patient Protection and Affordable Care Act (PPACA). This product may not qualify as minimum essential coverage (MEC), and therefore may not satisfy the requirements, if applicable to you and your dependants, of the Individual Shared Responsibility Provision (individual mandate) of PPACA. Failure to maintain MEC can result in US tax exposure. You may wish to consult with your legal, tax or other professional advisor for further information. This is only applicable to certain eligible US taxpayers.